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Obstetrics and Gynecology

Dear Patient,

Thank you for choosing our practice for your health care needs. In order to serve you better, we will be sending information about your health care to a secure internet portal that only you may access.

If this is your first time accessing the portal, please go to the following link:

<https://uws.phiportal.com>

Enter your User Name, which is the first initial of your first name and your last name. For example, Jane Doe would be: jdoe. This should be typed in all lower-case letters. If your last name is hyphenated, you will use both names with the hyphen. For example, Jane Doe-Jones would be jdoe-jones. If you are still having difficulty logging in, it may be that the first 2 letters of your first name were used, or in some cases, the first 3 letters of your first name. For example, Jane Doe would be jadeo, jandoe, etc. This situation will occur only if we have patients with the same name.

Next, enter your password, which is your date of birth written in the following manner: 00/00/0000. For example, if your birthday is January 5, 1990, your password would be 01/05/1990.

Once you have logged in, go to the upper right-hand corner and click on HELLO, YOUR NAME. Then click on USER SETTINGS and change your password to that of your choice. The password must be at least 8 characters long.

Once completed, you may click on YOUR NAME/PICTURE to see your information and documents.

You will be able to access your medical records through this portal and communicate with your physician and our office.

Thank you for choosing Utica Women's Specialists for your health care needs.